

| JOB DESCRIPTION | | | |
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| Job title | Network Director (part time) | Department | ADA |
| Job holder | | Reports to | Director of Ada |
| Job type | Fixed term, 12 months | Date created/amended | July 2019 |
| Job aim | To deliver a humanities-led, collaborative approach to synthesising and building upon existing AI focused activity across the disciplinary and sectoral landscape, providing thought leadership in this area. To generate new insights through an innovative and interdisciplinary programme of activity, seeking to influence the development of policy and practice. | | |
| Organisational Relationships | This project is part of a collaboration between The Ada Lovelace Institute (Ada) and the Arts & Humanities Research Council (AHRC part of UK Research and Innovation) The Network will be overseen by a small steering group. | | |
| Resources | Researcher/Coordinator and part time Administrator | | |
| Responsibilities, including but not limited to: | | | |
| 1. To establish and facilitate a Research Network | | | |
| | <p>In consultation with the sponsor organisations, to build an interdisciplinary network that generates new insights</p> <p>To provide leadership and direction to the network, working closely with the sponsor organisations</p> <p>To be a credible and influential champion for humanities-led AI ethics activity across a wide range of stakeholders</p> | | |
| 2. Delivery of the Network's objectives | | | |
| | <p>To coordinate the Network's activities to maximise uptake</p> <p>To ensure effective delivery of the theme labs and public engagement workstream, identifying gaps and synergies</p> <p>To engage with wider disciplinary and sectoral stakeholders, including the public</p> <p>To produce briefing papers, working papers, think pieces, interdisciplinary and collaborative research projects</p> <p>Working with the sponsor organisation, to develop the membership of the Network across the themes</p> | | |

| 3. Other | |
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| | This job description is not exhaustive and there may be other duties as and when required |
| Person Specification: | Essential (E), Highly Desirable (HD) |
| Experience | |
| <ul style="list-style-type: none"> A track record of research and leadership of delivering high-profile collaborative research and/ engagement activities | E |
| <ul style="list-style-type: none"> Experience of producing briefing papers, working papers | E |
| <ul style="list-style-type: none"> Demonstrable expertise and interest in AI ethics and related disciplines | E |
| <ul style="list-style-type: none"> Experience establishing and facilitating research networks | HD |
| Knowledge and Skills | |
| <ul style="list-style-type: none"> Based at a UK Higher Education Institution or a UKRI recognised 'Independent Research Organisation', or associated with another leading centre in the field | E |
| <ul style="list-style-type: none"> A scholar or practitioner from an appropriate disciplinary background | E |
| <ul style="list-style-type: none"> The ability to scope skills and expertise | E |
| <ul style="list-style-type: none"> The ability to translate research into practical policy recommendations | E |
| Personal Qualities | |
| <ul style="list-style-type: none"> Forward-looking | E |
| <ul style="list-style-type: none"> Ability to develop collaborative relationships across different sectors and stakeholders | E |
| <ul style="list-style-type: none"> Ability to work both independently and as part of a team | E |
| <ul style="list-style-type: none"> A commitment to collaboration across multiple disciplines both within and beyond the humanities and to wider public engagement | E |